

# Submitting a Full paper

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After your abstract has been accepted you will need to upload your full paper.

First you will need to head over to the submitters home page. Here you will be able to see all the submissions you have made.

Find the one that has been accepted and click **edit**.

The screenshot shows a dashboard with a header area containing a logo and 'Sample Logo' text. A 'Project Header' box indicates '1000px x 187px'. A large orange banner reads 'Welcome to test Project'. On the right, a sidebar shows '9 months Until submission deadline', 'test Project' with an info icon, and 'Help' with an info icon. The main content area has an 'Add Submission' button with a plus sign. Below it, a submission card for '0011 Full paper' is shown, with the text 'submitting your full paper' and a toolbar containing 'View', 'Edit' (circled in red), 'Preview', and 'Reviews' buttons.

This will bring up the **full paper submission form** where you can upload your full paper.

The form may look different for your conference.

The screenshot shows a 'Congratulations!' message: 'Your abstract has been provisionally accepted for presentation at this conference.' It includes instructions to download paper guidelines (with a .doc icon) and to upload a full paper in .docx format. A note states: 'Your full paper will be reviewed and you will be notified of the final decision. If you are requested to revise your paper you will be notified and you will have a chance to upload a revised version.' A final instruction says: 'You can use the Upload button or drag and drop a file onto the space below.' A 'Help Me' button is visible on the right side.

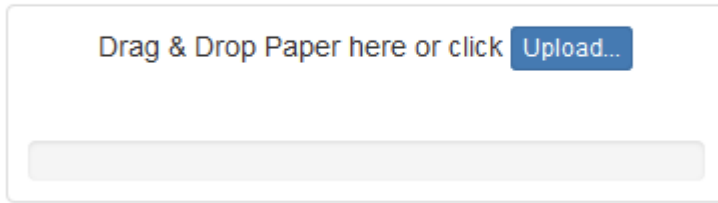
Please upload your full paper here (required):

The screenshot shows a file upload area with a .doc icon and the text 'Drag & Drop Paper here or click Upload...'. Below this is a progress bar with four steps: 'Page 1 Paper', 'Page 2 Authors', 'Page 3 Biographies', and 'Summary'. Navigation buttons for '< Previous', 'Next >', 'Preview', and 'Close' are visible. The footer shows 'Account 8 Project 95'.

You can either drag and drop your document to the designated area or click upload and choose the file from explorer.

**Please upload your full paper here (required):**

Drag & Drop Paper here or click



Once your paper is uploaded click **next** to go to the next page of the form. From here the rest of the form should be similar to the abstract form.

On the last page click submit and you will have completed your Full Paper Submission.